PARLIAMENT OF INDIA
RAJYA SABHA
PARLIAMENTARY COMMITTEE REPORTS, BILL WITH THE COMMITTEE & PRESS RELEASES PUBLISHING SYSTEM

USER MANUAL PCR, Bill Press & Release-MIS

Designed & Developed By
Parliament Informatics Division
National informatics Center

INTRODUCTION

USER'S MANUAL FOR INFORMATION SYSTEM FOR RAJYA SABHA PARLIAMENTARY COMMITTEES REPORTS, Bill with Committee & Press Release (English & Hindi)

"This Application is specially developed for the purpose of Journalize the Reports information to all the Committees of Rajya Sabha seceretariat."

Any respective Committee at any time can find out the Committees Reports, Bill with Committee & Press Release information by this Application.

STARTING THE SOFTWARE:

To start the software user have to open the URL:

http://164.100.24.167/newcommittee/loginform.aspx by typing in address bar of browser i.e. Internet Explorer. It will open the web page shown below.

Committe Reports,Rajyasabha,Parliament of India - Windows Internet Explorer
PARLIAMENT OF INDIA
RAJYA SABHA
PARLIAMENTARY COMMITTEE REPORTS, BILL WITH THE COMMITTEE & PRESS RELEASES PUBLISHING SYSTEM
Registered User
Administrator
COMMITTEE MEMBERS LOGIN
LoginId:
Password:
Login
USER MANUAL
Contents provided and maintained by Rajya Sabha Secretariat
Designed and developed by Parliament Informatic Division, NIC

Fig-1

There are two types of user.

- Registered User: for data entry, updation, show, reports generation operations etc.
- Administrator: for administrative jobs like user administration etc.

To start the application user has to enter the user name and password. This will lead the user to the Select publish Committee Reports or Bill with Committee & Press Release Option of the application.

Choose Type One ,Rajyasabha - Windows Internet Explorer
User Name: rsc_st Committee Name: Committee on S and T, Env. and Forests
Publish Committee Reports
Bill With The Committee & Press Release
LogOut

Fig-2

After Select First option, this will lead the user to the Home Page of the Committee Reports.

Home page has a menu bar containing ten main menus and various sub-menus.

1.Home

This option is used to come back to the home page of the application from any web page.

Fig-3

2. New Report

This option is used to add a new Report. When clicked on this menu following web page is displayed on your screen. (Figure 4)

Fig. 4

In this form user has to enter Report No., subject of the report, Date of Adoption, Date of Presentation and File Upload, then click “Add Reports!” button to save.

3.Show Report

This option is used to Show Reports. When clicked on this menu following web page is displayed on your screen. (Figure 5)

COMMITTEE REPORT - Windows Internet Explorer
HOME
In Hindi
NEW REPORT
SHOW REPORT
UPDATE REPORT
CHANGE PASSWORD
LOGOUT
Bill & Press Release
ABOUT US
FEED BACK
CONTACT US
PARLIAMENT OF INDIA
RAJYA SABHA
PARLIAMENTARY COMMITTEE REPORTS PUBLISHING SYSTEM
List of Reports
Committee on S and T, Env. and Forests
Committee User: rsc_st
Committee Name: Committee on S and T, Env. and Forests
Report No
Subject of the Report
Date of Adoption
Date of Presentation
Type
200
Action Taken by the Government on the Recommendations Contained in the One Hundred and Eighty-Seventh Report of the Department-related Parliamentary Standing Committee on Science and Technology, Environment & Forests on the Demands for Grants (2008-2009) of the Ministry of Earth Sciences
13 Oct 2008
23 Oct 2008
HTML
199
Action Taken by the Government on the Recommendations Contained in the One Hundred and Eighty-Ninth Report of the Department-related Parliamentary Standing Committee on Science and Technology, Environment & Forests on the Demands for Grants (2008-2009) of the Department of Space
13 Oct 2008
23 Oct 2008
HTML
198
Action Taken by the Government on the Recommendations Contained in the One Hundred and Ninety-first Report of the Department-related Parliamentary Standing Committee on Science and Technology, Environment & Forests on the Demands for Grants (2008-2009) of the Department of Atomic Energy
13 Oct 2008
23 Oct 2008
HTML
197
Action Taken by the Government on the Recommendations Contained in the One Hundred and Eighty-Sixth Report of the Department-related Parliamentary Standing Committee on Science and Technology, Environment & Forests on the Demands for
13 Oct 2008
23 Oct 2008
HTML
Done
Internet
start

Fig. 5

4. Update Report

This option is used to modify respective Reports. When clicked on this menu following web page is displayed on your screen. (Figure 6)

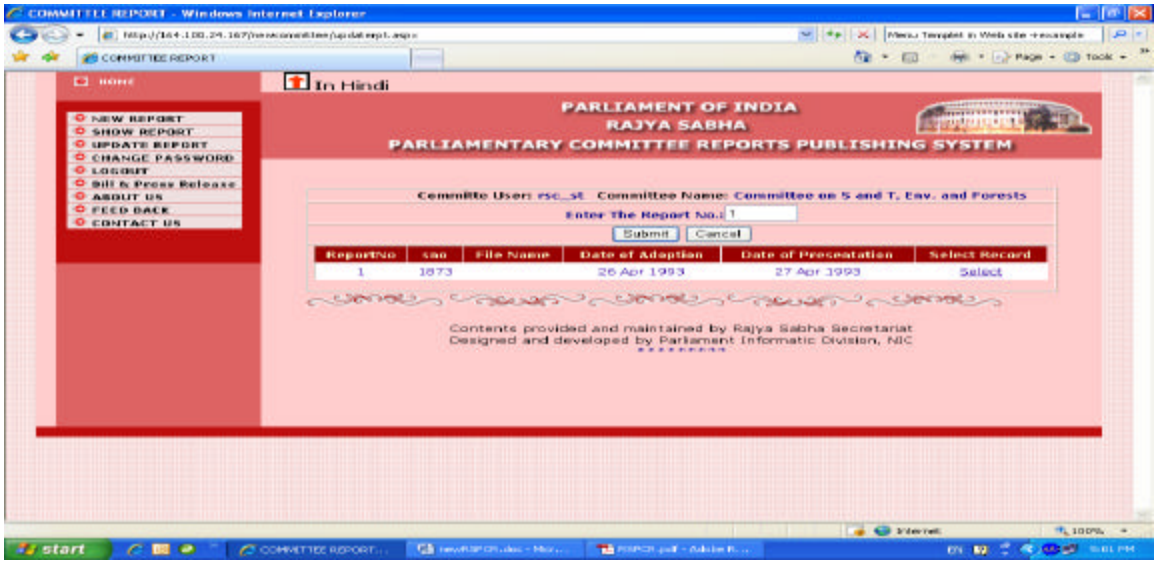

Fig. 6

In this form user has to enter Report No. then click “Submit!” button to select the report When Select the report following web page is displayed on your screen. (Figure 7)

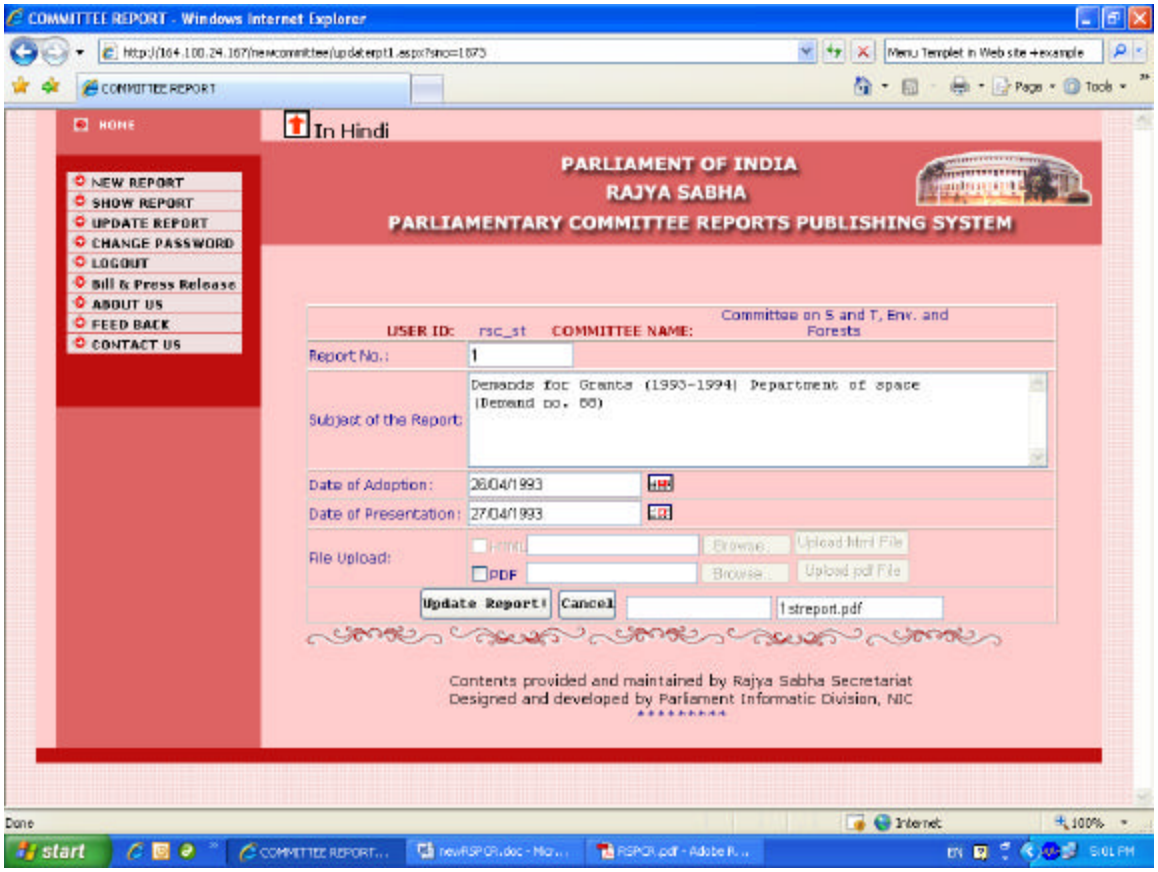

Fig. 7

In this form user has to update Report No., Subject of the report, date of Adaption, Date of Presentation and File Upload, then click "Update This Report!!" button to update.

5.Change Password

This option is used to change the user password. When clicked on this menu following web page is displayed on your screen. (Figure 8)

Fig. 8

6.Logout

This option is used to logout from the software and it should be done, when you have finished the data/entry/modification etc. and no longer wants to use the system.

About Us: This option is used to give Details Information about the Parliamentary Committees Reports. When clicked on this menu following web page is displayed on your screen. (Figure 9)

COMMITTEE REPORT - Windows Internet Explorer
HOME
In Hindi
NEW REPORT
SHOW REPORT
UPDATE REPORT
CHANGE PASSWORD
LOGOUT
Bill & Press Release
ABOUT US
FEED BACK
CONTACT US
PARLIAMENT OF INDIA
RAJYA SABHA
PARLIAMENTARY COMMITTEE REPORTS PUBLISHING SYSTEM
About:
Parliament of India has two houses. The upper house is The Rajya Sabha and other the lower house is The Lok Sabha. The Rajya Sabha has a maximum Strength of 250 members. To provide the secretariat support, each house has a Secretariat. Rajya Sabha Secretariat is responsible for the smooth operation of the Business in the Rajya Sabha and Lok Sabha Secretariat for the Lok Sabha.
Although all Legislative Business is transacted in the two House of Parliament. But in order to have detailed examination of various subjects, Parliament has set up number of Parliamentary Committees, which deliberate on the subject and does the ground ork and prepare a report. The report is presented in the two House of Parliament. Some of the Parliamentary Committees are administered by Lok Sabha Secretariat and some by the Rajya Sabha Secretariat. Each Committee has a Committee Section for providing Secretariat assistance to the Parliamentary Committee.
The Basic nature of job of Committee secretariat includes compilation of the Committees Reports Publishing , preparing various papers for legislation which was laid on the table of the House.
he computerized Parliamentary Committees Reports Publishing System (PCRPS) caters to the need of various Committees of Rajya Sabha
Parliamentary Committees:
start

Figure-9

Feed Back: **This option is used to give Feed Back. When clicked on this menu following web page is displayed on your screen. (Figure-10)**

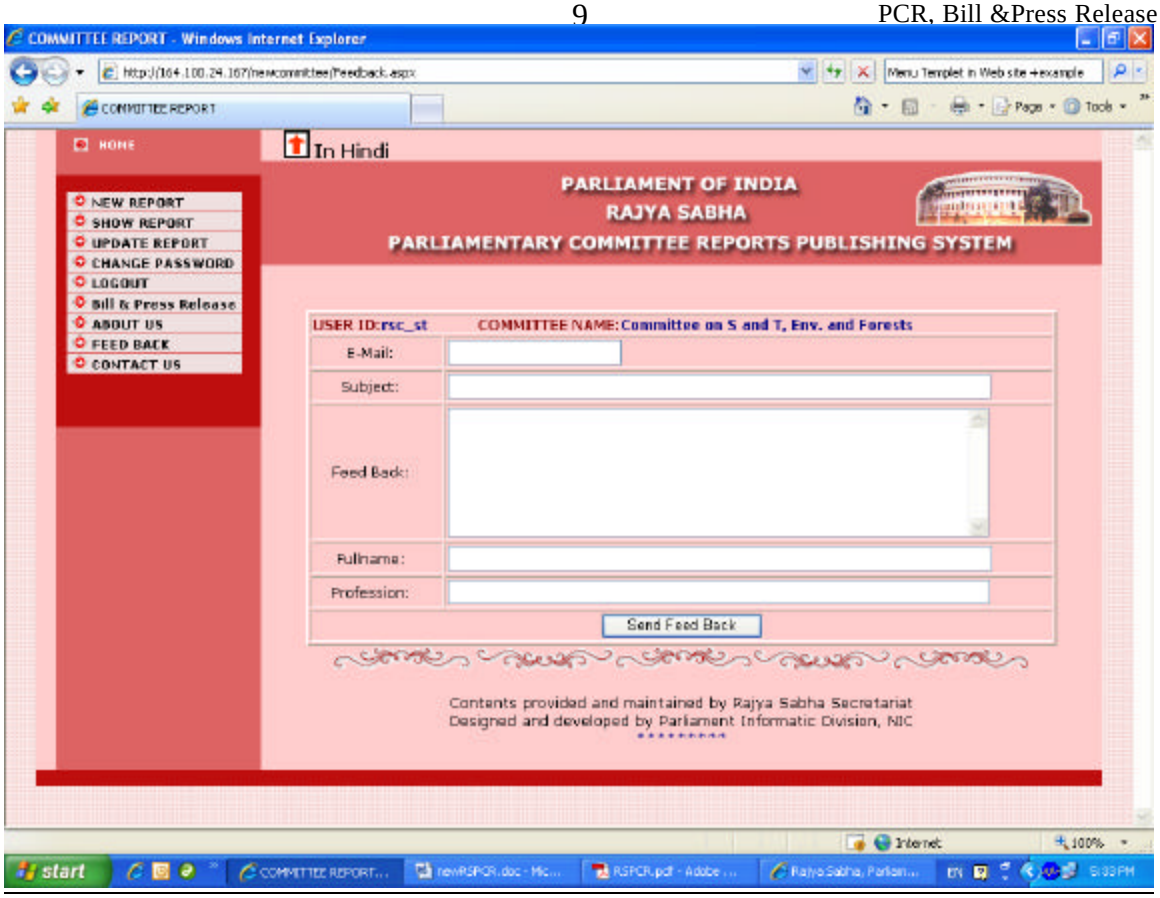

Figure-10

7.Bill & Press Release

This option is used to Enter Bill & Press Release. When clicked on this menu following web page is displayed on your screen. (Figure 11)

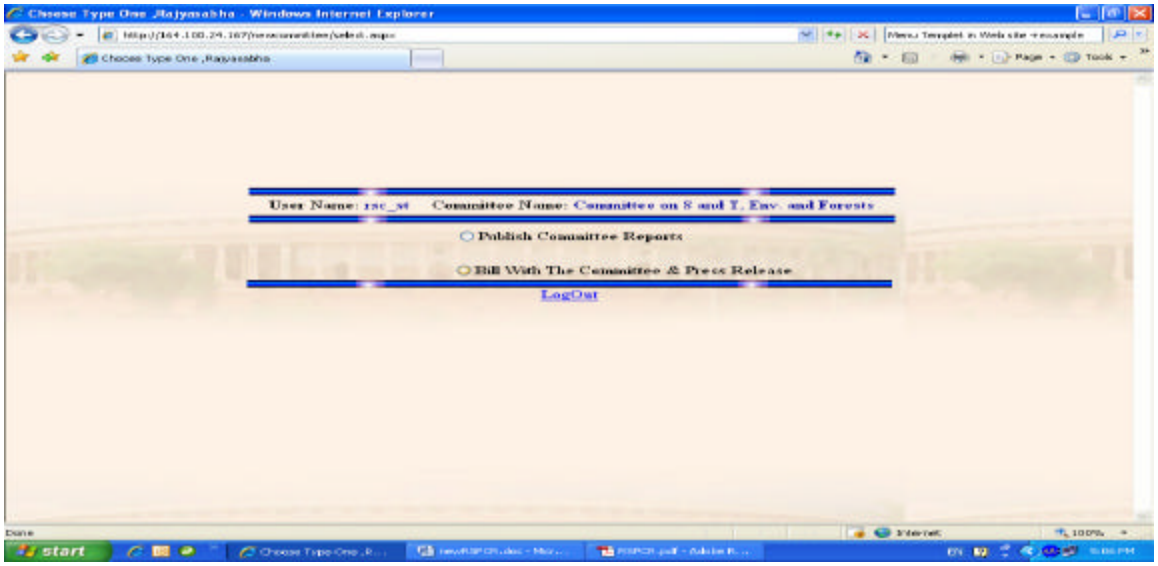
Choose Type One ,Rajyasabha - Windows Internet Explorer
User Name: rsc_st Committee Name: Committee on S and T, Env. and Forests
Publish Committee Reports
Bill With The Committee & Press Release
LogOut
start

Figure-11

After Select Second option, this will lead the user to the Home Page of the Bill & Press Release.

Home page has a menu bar containing nine main menus and various sub-menus.

Home - This option is used to come back to the home page of the application from any web page.

BILLS WITH THE COMMITTEE & Presses Releases Rajyasabha - Windows Internet Explorer
NEW BILL/PRESS
SHOW BILL/PRESS
UPDATE BILL
Publish Report
LOGOUT
Make Archive Page
View Archive Page
View Press Page
PARLIAMENT OF INDIA
RAJYA SABHA
BILL WITH THE COMMITTEE AND PRESS RELEASES PUBLISHING SYSTEM
User Name: rsc_st
Committee Name: Committee on S and T, Env. and Forests

Figure -12

New Bill or Press Release: This option is used to add a new Report. When clicked on this menu following web page is displayed on your screen. (Figure-13)

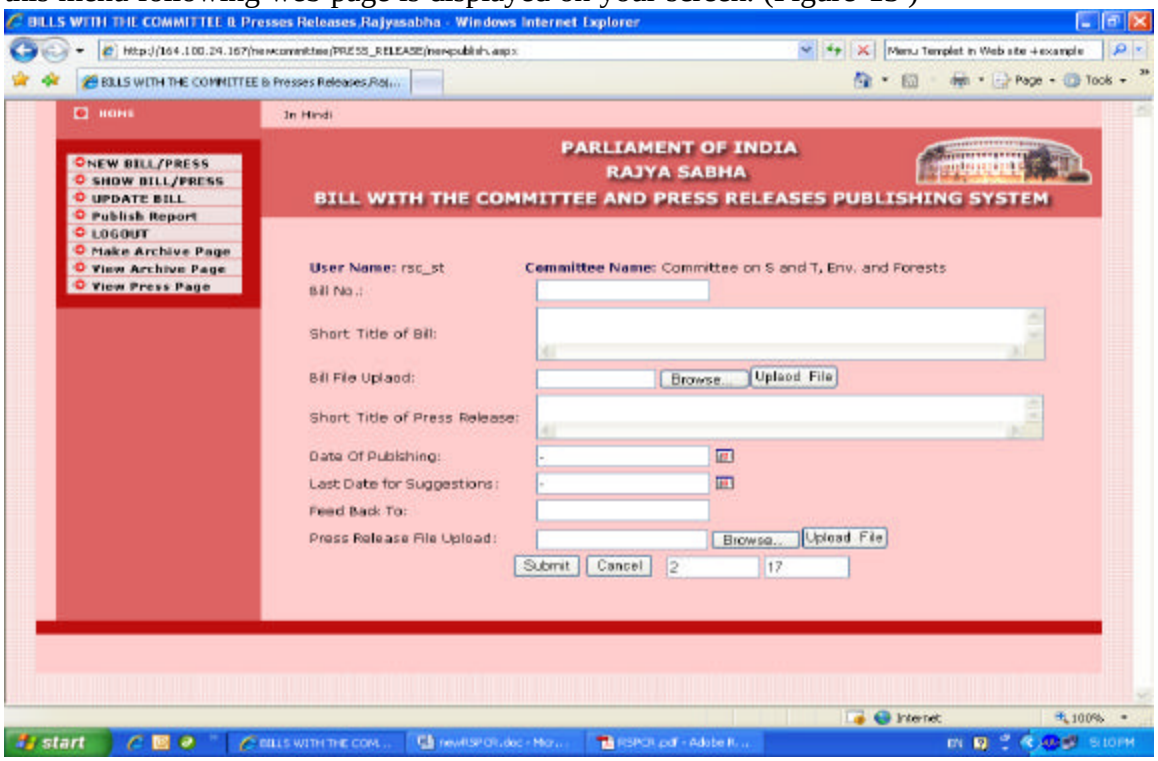

Figure -13

Show Bill & Press Release: This option is used to Show Reports. When clicked on this menu following web page is displayed on your screen. (Figure 14)

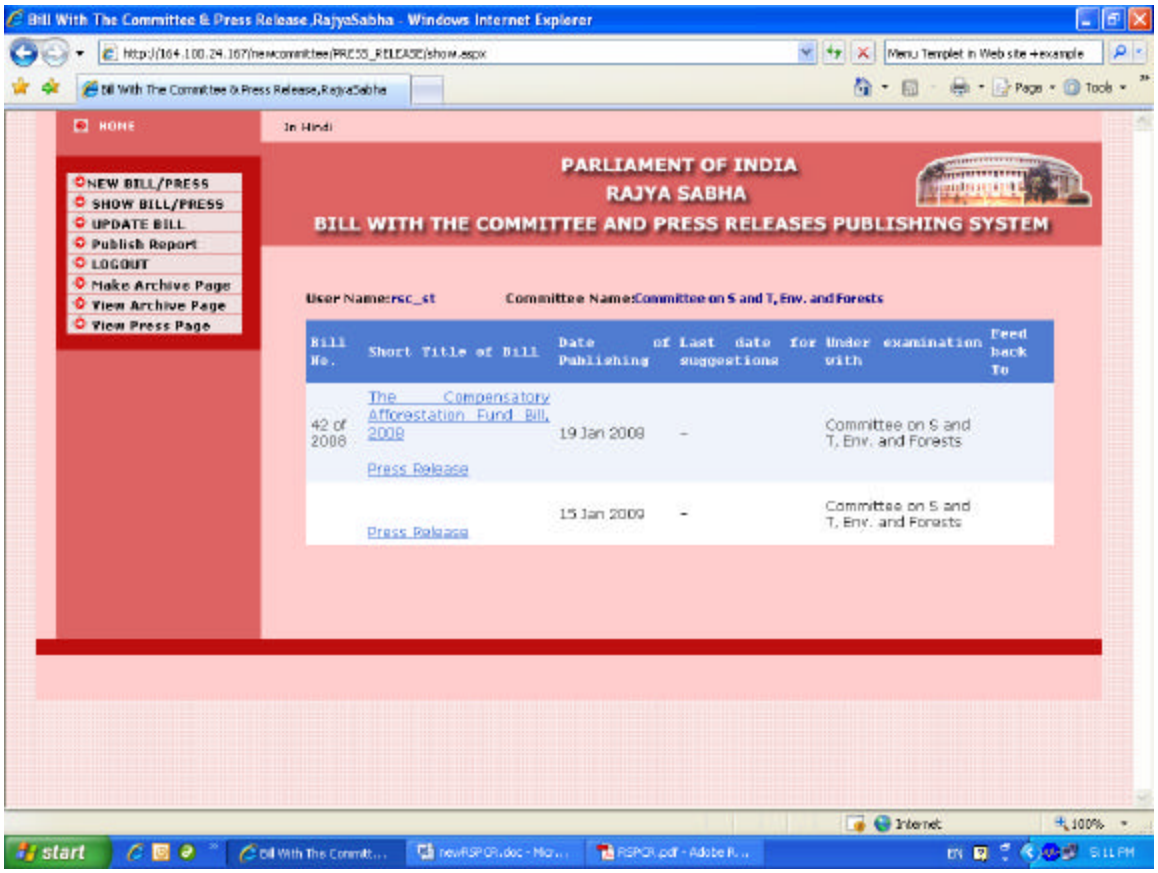

Figure -14

Update Bill & Press Release: This option is used to modify respective Bill & Press Release. When clicked on this menu following web page is displayed on your screen. (Figure-15)

Update Bill OR Press _Release - Windows Internet Explorer
HOME
In Hindi
NEW BILL/PRESS
SHOW BILL/PRESS
UPDATE BILL
Publish Report
LOGOUT
Make Archive Page
View Archive Page
View Press Page
PARLIAMENT OF INDIA
RAJYA SABHA
BILL WITH THE COMMITTEE AND PRESS RELEASES PUBLISHING SYSTEM
User Name:rsc_st Committee Name: Committee on S and T, Env. and Forests
Enter The Bill No.:
OR
Enter The Press Title :
Submit
Cancel
S_No
Bill No:
Press Title
Committee Name
Edit
19
96 of 2007
the Department-related Parliamentary Standing Committee on Health and Family Welfare headed by Shri Amar Singh, M.P., Rajya Sabha for examination and report thereon.
Committee on Health and Family Welfare
Select
18
71 of 2007
the Department-related Parliamentary Standing Committee on Health and Family Welfare headed by Shri Amar Singh, M.P., Rajya Sabha for examination and report thereon within three months.
Committee on Health and Family Welfare
Select
17
LVII of 2007
the Department-Related Parliamentary Standing Committee on Health & Family Welfare headed by Shri Amar Singh, M.P., Rajya Sabha for examination and report.
Committee on Health and Family Welfare
Select
16
42 of 2008
the Department-related Parliamentary Standing Committee on Science & Technology, Environment and Forests headed by Dr. V. Maitreyan, M.P. (Rajya Sabha) for examination and report.
Committee on S and T, Env. and Forests
Select
15
LXV of 2008
Committee on HRD
Select
Internet
100%
start

Figure -15

In this form user has to enter Bill No. or Press Release Title then click “Submit!” button to select the report When Select the report following web page is displayed on your screen. (Figure-16)

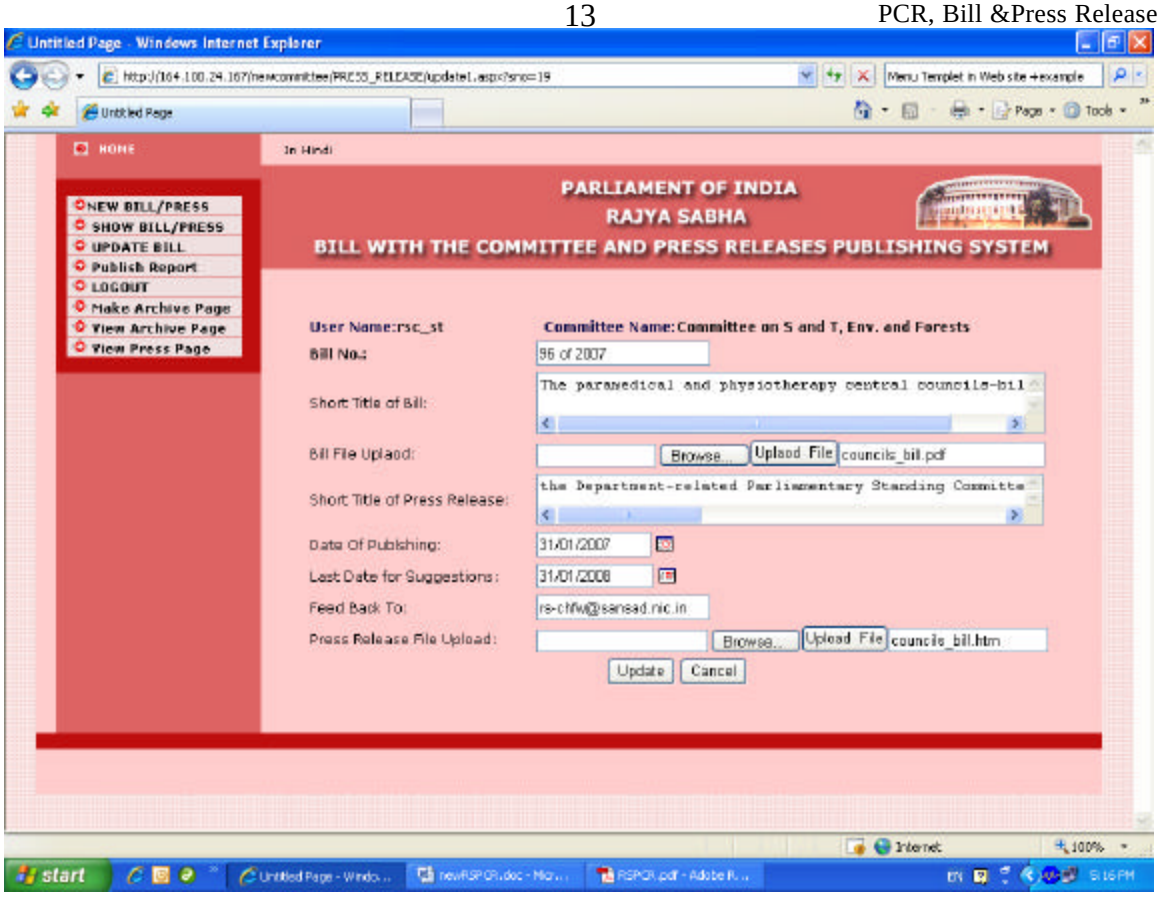

Figure -16

Publish Report: This option is used to Enter Committee Reports. When clicked on this menu following web page is displayed on your screen. (Figure-17)

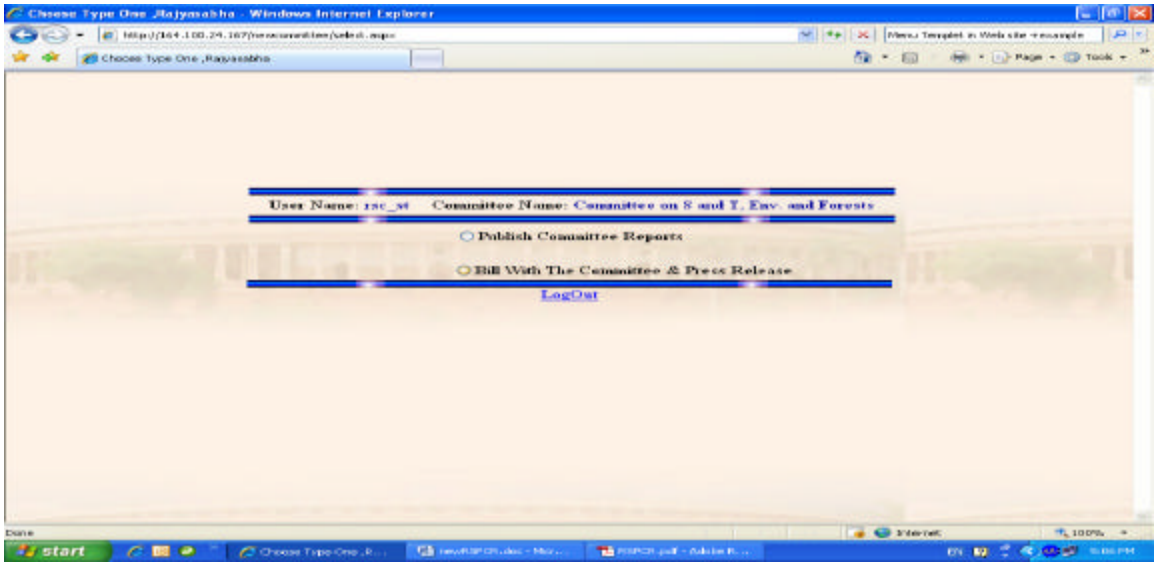
Choose Type One ,Rajyasabha - Windows Internet Explorer
User Name: rsc_st Committee Name: Committee on S and T, Env. and Forests
Publish Committee Reports
Bill With The Committee & Press Release
LogOut

Figure -17

Logout: This option is used to logout from the software and it should be done, when you have finished the data/entry/modification etc. and no longer wants to use the system.

Make Archive Page: This option is used to Make Archive Page, When clicked on this menu following web page is displayed on your screen. (Figure-18)

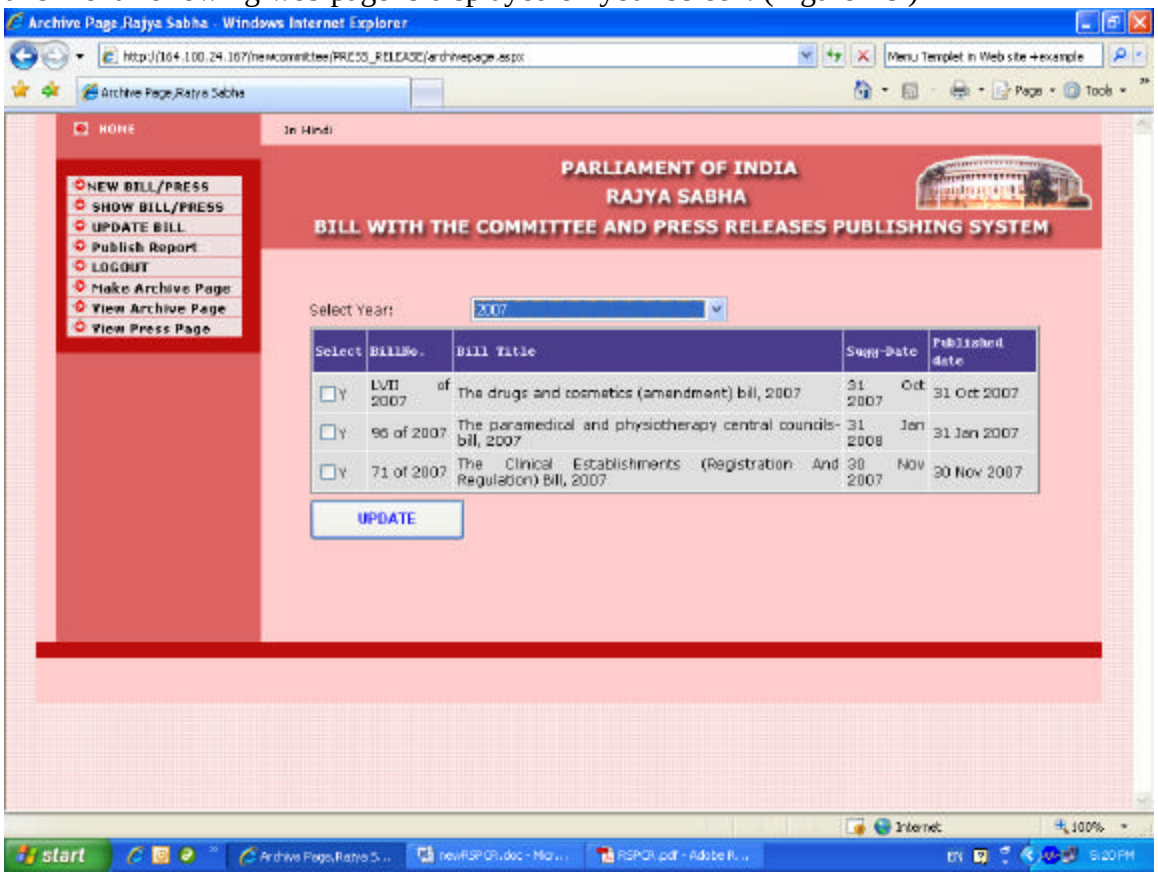

Figure-18

View Bill Page: This option is used to View Bill Page, When clicked on this menu following web page is displayed on your screen. (Figure-19)

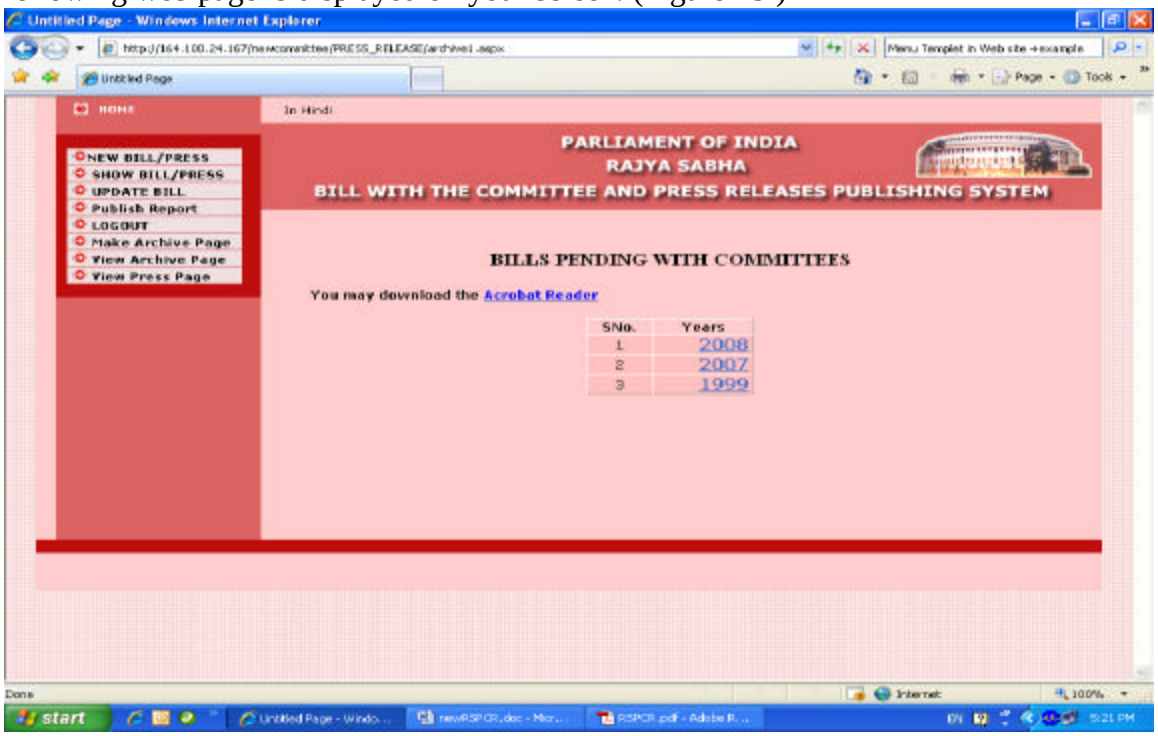

Figure-19

In this form user has to Select Year When Select the year following web page is displayed on your screen. (Figure-20)

Figure -20

View Press Release: This option is used to View Press Release Page, When clicked on this menu following web page is displayed on your screen. (Figure-21)

Untitled Page - Windows Internet Explorer
HOME
In Hindi
NEW BILL/PRESS
SHOW BILL/PRESS
UPDATE BILL
Publish Report
LOGOUT
Make Archive Page
View Archive Page
View Press Page
PARLIAMENT OF INDIA
RAJYA SABHA
BILL WITH THE COMMITTEE AND PRESS RELEASES PUBLISHING SYSTEM
Archive
PRESS RELEASE
SNo.
Press Title
Date of Publishing
Last date for suggestions
1
the Department Related Parliamentary Standing Committee on Personnel, Public Grievances, Law and Justice, headed by Dr. E.M. Sudarsana Natchiappan, Member, Rajya Sabha for examination and report
19 Jan 2008
08 Jun 2008
2
Department-related Parliamentary Standing Committee on Home Affairs headed by Smt. Sushma Swaraj, M.P. for examination and report.
19 Jan 2008
3
19 Jan 2008
4
the Department Related Parliamentary Standing Committee on Personnel, Public Grievances, Law and Justice, headed by Dr. E.M. Sudarsana Natchiappan, Member, Rajya Sabha for examination and report
22 Dec 2008
22 Dec 2008
5
IMPLEMENTATION OF RIGHT TO INFORMATION ACT, 2005
15 Jan 2009
6
Committee on Subordinate Legislation, Rajya Sabha on The Haj Committee Rules, 2002
15 Jan 2009
7
THE REPRESENTATION OF THE PEOPLE (SECOND AMENDMENT) BILL, 2008
15 Jan 2009
8
Department-related parliamentary standing committee on science & technology, environment and forests invites suggestions / views on the coastal management programmes
15 Jan 2009
9
Invites suggestions of public on 'foreign and domestic
15 Jan 2009

Figure -21

ADMINISTRATION MODULE FOR INFORMATION SYSTEM FOR RAJYA SABHA PARLIAMENTARY COMMITTEES REPORTS

This is an important module of the system. It is to be used by Administrator to administer the system. E.g. To create/modify User accounts and operations. To administer the system a user has to login as administrator. For this open the page from URL **http://164.100.24.167/newcommittee/loginform.aspx** as shown in Fig.1 and enter the user name as "Administrator" and enter the password (The Systems Administrator password shall be given to the authorized person. Please contact at 23034829 to get the password)

Once you enter the correct Administrator's login/password.

The various operations that administrator can do are

1. Add new user.
2. Delete user.
3. Add New Committee.
4. Update Committee.
5. Show All Committee Users.
6. Show All Committee.
7. Delete Committee Reports, Bill & Press Release

Change administrator as well as user password

The use of these options shall be explained to the Administrator.